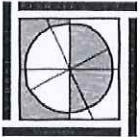

MINUTES

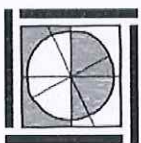
Fourth Meeting of Senate of SPA Vijayawada

April 06, 2018 at SPA, Vijayawada Campus



School of Planning and Architecture: Vijayawada

(An Institute of National Importance, Ministry of Human Resource Development, Government of India)
S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India



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Minutes of Meeting of Fourth Senate

held on April 06, 2018 (11.00 AM) at SPA Vijayawada

S.No.	Name	Chairperson / Member Special Invitee
1	Prof.Dr. Minakshi Jain, Director	Chairperson
2	Prof.Dr. N.Sridharan, Nominee AICTE	Member
3	Mrs. Sudha Bhawe, Nominee Chairperson BoG	Member
4	Mrs. Amita Baig, Nominee Chairperson BoG	Member
5	Prof.Dr. D.S. Meshram, Nominee ITPI	Member
6	Prof.Dr. S. Ramesh, Professor SPAV	Member
7	Prof.Dr.Abdul Razak Mohamed, Professor SPAV	Member
8	Dr.Natraj Kranthi, Dean Academic	Member
9	Shri S.V. Krishna Kumar, Head Architecture	Member
10	Shri D.Srinivas, Faculty Architecture	Member
11	Shri Ch. Anil Kumar, Faculty Architecture	Member
12	Shri P. Prasanth Vardhan, Faculty Planning	Member
13	Shri Deen Maqbool Ahmed, Faculty Planning	Member
14	Shri Shyam Kumar, Registrar I/c	Secretary

Shri Vivek Sahai, Shri Sanjay Prakash, Ar. Rohit Jain and Prof. Ajay Khare have expressed inability to attend the meeting due to prior commitments.

At the outset, the Chairperson, Senate, welcomed the members and introduced the members to the Senate.

The Chairperson, Senate, requested the Registrar i/c to conduct the Agenda items.

1.	To confirm the Minutes of Third Senate Meeting of SPAV held on December 05, 2017 at SPA, Vijayawada	Annexure – I
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The Minutes of Meeting of the Third Senate of SPAV held on December 05, 2017 at SPA Vijayawada were circulated among the members vide email dated January 05, 2018 and also placed before the Senate for confirmation.

Senate members have gone through the previous minutes and confirmed the same.

2.	To present the Action Taken Report on the Minutes of Meeting of the Third Senate of SPAV held on December 05, 2017 at SPA Vijayawada.
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Item #	Agenda	Minutes of the Third meeting	Action taken	Resolution
1.1	Preparation of UG & PG manuals	The Senate noted the progress done and advised to complete the UG & PG manuals latest by March 31, 2018. These manuals may include SPAV's vision towards becoming a Centre of Excellence.	As per the suggestions of the Senate, a comprehensive draft of the UG and PG manuals is prepared by the committee constituted for this purpose. The same is placed as Annexure-II (A) and II (B) for consideration and perusal.	<i>The Senate noted the action taken and advised to place it for approval in the next Senate Meeting after incorporating the suggestions (if any) from the Senate members.</i>
1.2 (b)	To consider and approve the proposed post graduate courses in the Department of Planning as proposed in the DPR of SPAV for the period 2015-22.	The Senate noted the action and suggested the title as 'Master of Planning (Transportation & Infrastructure Planning)'. Further, the Senate also suggested to prepare detailed syllabus by constituting an Advisory Committee/ Expert Committee as per the SPA Statutes.	As per the SPA Statutes, an Advisory Committee (Planning) was constituted to advise on the course structure and detailed syllabus for the Master of Planning (Transportation & Infrastructure Planning). The First Advisory Committee Meeting was held on 05 April 2018. The details of the Advisory Committee are placed as Annexure-III for ratification	<i>The Senate ratified the Advisory Committee (Planning) and advised to take the matter to the Finance Committee and Board of Governors meetings.</i> <i>Hence, the item is dropped from Senate.</i>

Item #	Agenda	Minutes of the Third meeting	Action taken	Resolution
1.4	To report about the FCRA approval for SPAV from the ministry of Home Affairs.	<p>The Senate noted the persistent efforts undertaken by SPAV.</p> <p>SPAV is hopeful to get the FCRA approval in future, in view of an assurance given.</p>	<p>FCRA is not required for SPA, Vijayawada as per Ministry of Home Affairs order which states that S.O.1942 (E) – Whereas the Central Government is of the opinion that it is necessary and expedient in the interests of the general public to exempt all bodies constituted or established by or under a Central Act or a State Act requiring to have their accounts audited by the Comptroller and Auditor General of India. Therefore SPA, Vijayawada an Institute of National importance, MHRD, Govt. of India established under an Act of Parliament (and whose accounts are being audited by Comptroller and Auditor General of India) is exempted from obtaining FCRA clearances. The same has been placed as Annexure IV.</p> <p>Hence, the item may be dropped</p>	<p><i>The Senate noted the action taken. Hence, the item is dropped.</i></p>
1.5	Preparation of Course content/ curriculum to start Masters programme in "Heritage, Conservation and Historic Cities"	<p>The Senate suggested to prepare the course structure by constituting an Advisory Committee / Expert Committee as per the SPA Statutes.</p>	<p>As per the SPA Statutes, an Advisory Committee (Architecture) was constituted. The same has been enclosed as Annexure-V</p>	<p><i>The Senate noted the action taken and advised to prepare the course structure and the detailed syllabus by the Advisory Committee involving the domain experts.</i></p> <p><i>It was suggested by some Senate members that all three SPAs need</i></p>

Item #	Agenda	Minutes of the Third meeting	Action taken	Resolution
				<p><i>to have same nomenclature and duration to avoid confusion at the time of placement / employment after the completion of the course. Therefore in line with the aforesaid suggestions and as per the CoA minimum standards of Architectural Education for PG programme, the title for the said Masters degree programme shall be 'Master of Architecture (Architectural Conservation)'</i></p> <p><i>Hence the item is dropped.</i></p>
2.4 (b)	To consider admission process to PG programmes in SPAV.	The Senate suggested to have a joint entrance examination among all SPAs for an admission into the postgraduate degree programmes in planning. In this regard, 50% of the total seats may be filled through this joint entrance and the remaining through CCMT.	<p>As suggested, SPA Bhopal and SPA Vijayawada have initiated the Joint Entrance Test for postgraduate and doctoral admissions in Planning and Architecture.</p> <p>The details are placed as Annexure-VI</p> <p>Hence the item may be dropped</p>	<p><i>The Senate noted the action taken. Hence, the item is dropped</i></p>

Item #	Agenda	Minutes of the Third meeting	Action taken	Resolution
3.1	To consider and approve the Course Structure of the proposed master degree programme of 'Master of Planning (Transport Planning)' to be offered by SPAV	After detailed discussions and deliberations, the Senate suggested to change the title to 'Master of Planning (Transportation & Infrastructure Planning)'. The first semester shall remain as an integrated semester. Transportation planning and infrastructure planning related aspects are to be covered in the second and third semesters respectively. Logistics and related aspects are to be covered in the third semester.	The draft syllabus for 'Master of Planning (Transportation & Infrastructure Planning)' is prepared incorporating the suggestions of the Senate. The same is placed as an Annexure-VII (A) & VII (B) for deliberation and approval.	<i>The Senate approved the new two-year Masters Degree Programme in Planning 'Master of Planning (Transportation & Infrastructure Planning)'. Hence, the item is dropped.</i>
3.2	To consider and approve the proposed Elective 'Glass Architecture & Design'	The Senate suggested SPAV to re-work on the syllabus, so as to include various innovative building materials with high performance in the buildings, and not limiting to glass alone. Ar. Sanjay Prakash volunteered to extend his help for the development of the course curriculum of the elective. However, SPAV shall take the initiative in this regard.	Will be taken up in the next Advisory Committee Meeting.	<i>The Senate noted the action taken and advised to initiate the syllabus preparation in consultation with Ar. Sanjay Prakash.</i>

Item #	Agenda	Minutes of the Third meeting	Action taken	Resolution
3.3	To consider and approve the proposed date for the Third Convocation of SPAV.	The Senate suggested to seek the opinion of the Students' body to decide the date of the Third convocation accordingly.	As suggested, the opinion of the students' body was sought. The student representatives requested to conduct the Third Convocation during August 2018. The details are placed as Annexure VIII	<i>The Senate noted the action taken and advised to conduct the Convocation after August 15, 2018. Further, the Senate advised to initiate the preparatory work three months ahead.</i> <i>Hence, the item is dropped.</i>
3.9 (a)	Proposed guidelines for appointment of Emeritus Professor / Adjunct Professor /Visiting Professor in School of Planning and Architecture Vijayawada	After detailed discussions and deliberations, the Senate approved the guidelines. The Senate also suggested that SPAV may appoint the aforementioned posts.	Accordingly, the advertisement was given on 4 th March, 2018 to 20 th April 2018 in national dailies and a rolling advertisement has been placed on the website for appointment of Emeritus Professor, Adjunct Faculty and Visiting Professor. The advertisement and the terms & conditions are placed at Annexure-IX . Further interviews will be conducted in the due course of time. As on date 9 CVs had been received so far. The advertisement and the guidelines are placed for kind ratification for the Senate.	<i>The Senate ratified the advertisement and guidelines and advised to constitute a Search Committee. Further, the Senate advised to consider direct selection of the eminent/ renowned persons from academics and industry.</i>
3.9 (c)	Proposed postgraduate programme in Landscape Architecture	The Senate approved the tentative course structure of the proposed postgraduate programme in Landscape Architecture and suggested to prepare the detailed syllabus.	As per the SPA Statutes, an Advisory Committee (Architecture) was constituted. The details of the committee are enclosed as Annexure V . The first meeting of the Advisory committee was held on 26 March, 2018 to prepare the course structure and detailed syllabus for the Master of Architecture (Landscape	<i>The Senate approved the new two-year Masters Degree Programme in Architecture. Further it was suggested by some Senate members that all three SPAs need to have same nomenclature and duration to</i>

Item #	Agenda	Minutes of the Third meeting	Action taken	Resolution
			Architecture). The same is placed as an agenda item for approval in this meeting of Senate.	<p><i>avoid confusion at the time of placement / employment after the completion of the course. Therefore in line with the aforesaid suggestions and as per the CoA minimum standards of Architectural Education for PG programme, the title for the said Masters degree programme has been decided as 'Master of Architecture (Landscape Architecture)'</i></p> <p><i>Hence, the item is dropped.</i></p>

AGENDA ITEMS

Items for Approval

Item # 4.1	To consider and approve the Course Structure and detailed Syllabus of the proposed master degree programme of 'Master of Planning (Transportation & Infrastructure Planning)' to be offered by SPAV	Annexure-VII (A) and VII (B)
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The members were apprised that the course structure and the syllabus of said programme was prepared and discussed in the First Advisory Committee Meeting held on April 05, 2018. The details of the course structure and syllabus along with the suggestions of the Advisory Committee were placed for approval.

The Senate suggested to retain the title as 'Master of Planning (Transportation & Infrastructure Planning)'. Further, the Senate approved the course structure and the syllabus with a few suggestions and advised to incorporate them by an internal committee formed by the Competent Authority for this purpose.

Item # 4.2	To consider and approve the Course Structure and detailed syllabus of the proposed master degree programme of 'Master of Architecture (Landscape Architecture)' to be offered by SPAV	Annexure -X
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The members were apprised that the course structure was prepared and deliberated in the Workshop held on April 18, 2017. Further, the syllabus of said programme was prepared and deliberated in the First Advisory Committee Meeting held on March 26, 2018. The same were placed for consideration and approval.

The Senate approved the course structure and the syllabus of Master of Architecture (Landscape Architecture), which is in parity with CoA minimum standards of Architectural Education for PG programme, SPA Bhopal and CCMT guidelines. Further, the Senate advised to incorporate a few suggested changes in the syllabus by an internal committee formed by the Competent Authority for this purpose.

Item # 4.3	To consider and approve one time relaxation for two students of B.Arch	Annexure–XI (A) and XI (B)
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Case-1: The members were apprised that Mr. Ajay Idicula John (Regn. No. 1120100286), a student of B.Architecture could not pass the Fourth Year B.Arch subjects (all eight semesters) within six academic years from the time of joining or admissions, as required. As per the applicable examination rules, the student had to forgo his registration. In view of the same, the student has put up a request for one-time relaxation.

After detailed discussion, the Senate has considered giving one more chance to the student to appear for the Fourth year examinations, on compassionate grounds. All members opined that this case should not be taken as precedence in future.

Case-2: The members were apprised that a student of B.Arch (IV Sem) Ms. Ruthvika (Regn. No. 1160100638) could not meet the minimum academic requirement so as to be promoted to the next year. Based on her request, a committee constituted to look into the reassessment of internal marks has submitted a report.

After detailed discussion, the Senate requested the Chair to handle the matter internally in this regard, after a careful perusal of the relevant examination rule position.

Item # 4.4	To consider and approve the Revised Fee Structure for UG, PG and Ph.D Programmes w.e.f the Academic Year 2018-19	Annexure –XII
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The members were apprised that as per the directives of the Ministry of HRD and as per GFR 229 (iv) all autonomous organizations, new or already in existence should be encouraged to maximize generation of internal resources and eventually attain self-sufficiency. In view of the above SPAV is proposing to increase the fee structures for the students w.e.f.2018-19.

After detailed discussion, the Senate has approved the revised fee structure with 15% enhancement for the UG, PG and PhD programmes at SPAV in line with clause 37 of the SPA Statutes.

Item # 4.5	Students activities in the school
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The members were apprised about various student related activities including student elections at SPAV.

After detailed discussion, the Senate unanimously decided to include students in various student related activities (academic and non-academic) by nomination.

Item # 4.6	Advertisement of Faculty positions
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The Senate was apprised that SPAV had advertised 33 faculty positions (Planning – 7 and Architecture - 26) in February, 2017, and the interviews could not be conducted due to want of nominee of Visitor as a part of selection committee. In this regard it was brought to the notice of the Senate that the nominee of the Visitor has been received by SPAV recently, however the Recruitment Rules (RR) submitted to Ministry of HRD are in progress and are in completion stage therefore as per the requirement of SPAV some *ad hoc* faculty positions would be taken for the next academic year and as and when the approved RRs are released by Ministry of HRD the permanent faculty positions also would be filled accordingly. The item was placed before the Senate for consideration and approval.

The Senate approved the recruitment of the faculty on ad hoc basis till the recruitment of faculty on permanent basis.

Items for Ratification

Item # 4.5	To ratify the constituted Advisory Committees for the respective Departments of Planning and Architecture	Annexure – III Annexure - V
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The members were apprised that in line with 8 (iv) of the SPA Statutes, Advisory Committee (Planning) and Advisory Committee (Architecture) were constituted to make recommendations on academic matters connected with the working of the Departments. The composition of the advisory committees is in line with 8 (v) of the SPA Statutes i.e., from amongst the members of the Senate, other teachers of the School and experts from outside. The details were placed for ratification.

The Senate ratified the Advisory Committees constituted by SPAV, and further advised to constitute Advisory Committees related to the specializations in due course of time. As per the SPA Statutes, Advisory Committees are to be constituted one for each Department. Presently as there are two Departments at SPAV, two Advisory Committees i.e., Advisory Committee (Planning) and Advisory Committee (Architecture) were constituted. However, it was decided to constitute separate respective Advisory Committees when new Departments are created in the due course of time.

Reporting Items

Item # 4.6	To report various activities undertaken by SPAV
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The Senate was apprised about various activities conducted by SPAV since the last Senate Meeting.

The Senate applauded the same and advised to work towards achieving excellence.

4.9 Any Other Item with the permission of the Chair

Item # 4.9	Integrated Degree Course in Planning at SPAV
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The offering of the integrated degree course (5-year duration) in Planning consisting of Bachelor of Planning and Master of Planning was discussed.

The Senate unanimously agreed in principle for starting the said course and decided to take up the programme in due course of time, after strengthening the existing courses.

As there was no other item, the meeting ended with thanks to the Chair.